

## DEPARTMENT OF AGING

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# PROGRAM MEMO

TO: <b>AREA AGENCIES ON AGING DIRECTORS</b>	NO.: <b>PM 10-05(P)</b>
SUBJECT: Fiscal Year 2009-2010 & 2010-2011 Senior Community Service Employment Program Department of Labor Appropriations Act funding	DATE ISSUED: March 30, 2010
	EXPIRES: June 30, 2011
REFERENCES: Older Americans Act Amendments of 2006	SUPERSEDES: N/A

## PROGRAMS AFFECTED:

All     Title III-B     Title III-C1/C2     Title III-D     Title III-E     Title V  
 CBSP     MSSP     Title VII     ADHC     Other: \_\_\_\_\_

## REASON FOR PROGRAM MEMO:

Change in Law or Regulation     Response to Inquiry     Other Specify: Transmit  
Appropriations Act Contracts for PY 2009-10 & PY 2010-11

INQUIRIES SHOULD BE DIRECTED TO: **Your Assigned AAA-Based Team Fiscal Specialist**

This Program Memo (PM) transmits your Department of Labor Appropriations Act, 2010 Public Law 111-117, Division D (Appropriations Act) contracts for State Fiscal Year (SFY) 2009-10 through SFY 2010-11. On January 29, 2010, the federal government allocated \$225 million nationwide in additional funding to the Senior Community Service Employment Program (SCSEP). The California Department of Aging (CDA) was awarded a total of \$4,239,993 in Appropriations Act funds which must be expended by June 30, 2011. These additional Appropriations Act funds are intended to increase the number of participants served in SCSEP. The funding award number is AD-19970-10-60-A-6 effective January 29, 2010.

CDA allocated Appropriations Act funds to participating Area Agencies on Aging (AAA) based on each contractor's current share of the total SFY 2009-10 SCSEP allocations. These funds are a one-time supplement to the existing SCSEP.

Appropriations Act funding for the SCSEP must be tracked separately from federal funds allocated to the AAAs for the regular SCSEP. Local agencies will be required to meet the 10 percent contract match requirement by the end of the contract period. Local agencies may use up to eight percent of the contract amount for administration.

Please note that while the contract includes the entire contract amount, SFY 2009-10 spending will be limited to the SFY 2009-10 Budget Display amount. Funds not spent in SFY 2009-10 will be available for spending in SFY 2010-11.

This PM conveys both your SCSEP Appropriations Act Budget Display and SCSEP Appropriations Act Contract. No planning estimates were issued in advance of these documents.

Appropriations Act Budget Due Date

The new Appropriations Act Budget (CDA 35AA) is available on the CDA website at [www.aging.ca.gov/aaa/fiscalFormDocument.asp](http://www.aging.ca.gov/aaa/fiscalFormDocument.asp). **An electronic copy of your original Appropriations Act Budget is due to your assigned AAA-Based Team Fiscal Specialist as soon as possible, but no later than 15 days from the date of this PM.**

Appropriations Act Expenditures and Request for Funds

The new Appropriations Act Expenditure Report and Request for Funds (CDA 29AA) is also available at [www.aging.ca.gov/aaa/fiscalFormDocument.asp](http://www.aging.ca.gov/aaa/fiscalFormDocument.asp). The CDA 29AA will be due on the 20<sup>th</sup> of every month and will enable AAAs to request Appropriations Act funds and report actual expenditures and funding sources monthly. AAAs should begin using this form to request Appropriations Act funds for the month of April as soon as possible. For your convenience, the CDA 29AA due dates are included on the form for SFY 2009-10.

As a reminder, SFY 2009-10 Appropriations Act payments to AAAs will not be processed until the original Appropriations Act Budget is approved and the SFY 2009-2011 Appropriations Act contract is returned to, and fully executed by, the California Department of Aging. CDA expects to have Legislative approval to expend these funds by April 1, 2010.



Lynn Daucher  
Director

Attachments