

## CALIFORNIA DEPARTMENT OF AGING

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# PROGRAM MEMO

CDA 1014 (Rev. 04/11)

TO: <b>Area Agency on Aging Directors</b>	NO.: <b>PM 13-12(P)</b>
SUBJECT: <b>HICAP</b> <b>Fiscal Year 2013-14 Health Insurance Counseling and Advocacy Program Contract Amendment #1</b>	DATE ISSUED: <b>December 6, 2013</b>
REVISED:	EXPIRES: <b>March 31, 2014</b>
REFERENCES: <b>Older Californians Act, Welfare and Institutions Code 9100, et. seq.</b>	SUPERSEDES: <b>PM 13-07(P)</b>
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> CBAS <input checked="" type="checkbox"/> Other: <b>HICAP</b>	

## Purpose

This Program Memo (PM) transmits your Fiscal Year (FY) 2013-2014 Health Insurance Counseling and Advocacy Program (HICAP) Contract Amendment #1 and revised HICAP H9 Budget Display.

## Amendment Contents

The California Department of Aging (CDA) is amending the contract to allocate \$296,831 in One-Time Only (OTO) State Health Insurance Assistance Program (SHIP) funds. These funds comprise unspent Area Agency on Aging (AAA) SHIP grant funds from FY 2012-2013. No additional administration dollars are available from these OTO funds.

## Expenditure Details/Deadlines

Your AAA must expend OTO funds by March 31, 2014. Expenditures must be consistent with SHIP grant Terms and Conditions and your AAA's previously submitted line item budgets. Submit a revised HICAP Budget (CDA 229) incorporating the attached H9 HICAP Budget Display Amendment #1 to your Fiscal Team Specialist as soon as possible, but no later than 30 days from the date of this PM.

The HICAP Budget (CDA 229) is located on CDA's website at:

[http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal\\_Form\\_Documents/](http://www.aging.ca.gov/ProgramsProviders/AAA/Fiscal_Form_Documents/)

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**Inquiries**

For fiscal inquiries, contact your assigned Fiscal Team Specialist.  
For programmatic inquiries, contact your assigned HICAP Specialist.

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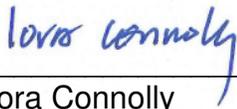
**Enclosures**

This Program Memo includes the following enclosures:

- H9 HICAP 2013-2014 Amendment #1
- H9 HICAP 2013-2014 Amendment #1 Budget Displays

Enclosures will be mailed to each AAA's Contract Representative.

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Lora Connolly  
Director