

CALIFORNIA DEPARTMENT OF AGING

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PROGRAM MEMO

CDA 1014 (Rev. 02/14)

TO: Area Agencies on Aging		NO.: PM 14-13 (P)
SUBJECT: Area Plan		DATE ISSUED: September 19, 2014
FY 2014-15 Area Plan Contract Amendment #1 and Budget Displays		EXPIRES: June 30, 2015
REFERENCES: Older Americans Act Amendments of 2006		SUPERSEDES: PM 14-11 (P)
PROGRAMS AFFECTED:	<input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input type="checkbox"/> Title VII <input type="checkbox"/> Title V <input type="checkbox"/> HICAP <input checked="" type="checkbox"/> Other: NSIP	

Purpose

The purpose of this Program Memo (PM) is to transmit the Fiscal Year (FY) 2014-15 Area Plan (AP) Contract Amendment #1.

Allocation Information

The attached FY 2014-15 AP Contract Amendment #1 allocations include One-Time-Only federal funds (reallocated carryover from FY 2013-14 and new supplemental funding), initial transfer requests, and State Special Nutrition funds.

The California Department of Aging reallocated unspent carryover funds to AAAs who met the announced closeout deadline. These funds were reallocated back to the same AAAs, up to a maximum of five percent of each AAA's final FY 2013-14 statewide allocations. The remainder of the unspent funds were reallocated to these AAAs using straight demographic factors.

The new supplemental funding and State Special Nutrition funds were allocated to all AAAs using straight demographic factors.

Budget Submission Instructions and Due Dates

AAAs must submit an Amendment #1 AP Contract Budget (CDA 122), incorporating the amounts from the corresponding Budget Display no later than 30 days from this PM's issue date.

- OTO funds cannot be transferred between programs. OTO funds obligated through this amendment are available for expenditures through June 30, 2015; however, OTO funds must be spent first. Reported expenditures must include the project numbers as included on your Budget Displays.

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**Initial
Contract and
Amendment #1
Execution**

The initial FY 2014-15 AP Contract must be executed before the FY 2014-15 AP Contract Amendment #1 can be executed. The Amendment should be executed no later than September 30, 2014. CDA realizes that some AAAs will not be able to return executed amendments by September 30th. However, please make every effort to expedite execution so that it is as close to the September 30th date as possible.

AAAs will not be able to expend reallocated funds until:

- The initial FY 2014-15 AP Contract and AP Contract Amendment #1 are executed; and
- The California Department of Aging (CDA) has approved the AAA's AP Contract Amendment #1 Budget.

**Budget
Displays**

Each AAA's AP Contract Amendment #1 Budget Display, which includes funding from approved transfers, Special Nutrition funds and OTO funds, is posted on CDA's AAA Budget Display web page.

http://www.cda.ca.gov/ProgramsProviders/AAA/AAA_Budget_Displays/

**Fiscal
Inquiries**

Please contact your assigned AAA Fiscal Team Analyst if you have questions.

Attachments

Area Plan 2014-15 Amendment #1 Contracts and Budget Displays.



Lora Connolly
Director