

DEPARTMENT OF AGING

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PROGRAM MEMO

TO: Area Agency on Aging Directors	NO.: PM 10-09(P)
SUBJECT: Nutrition Services Incentive Program Allocation Methodology Clarification	DATE ISSUED: April 8, 2010
REVISED	EXPIRES: Until Superseded
REFERENCES: Older Americans Act Amendments of 2006	SUPERSEDES: PM 03-23(P)
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input checked="" type="checkbox"/> NSIP <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Clarification of Allocation Methodology</u>	
INQUIRIES SHOULD BE DIRECTED TO: Your Assigned AAA-Based Team Fiscal Specialist	

This Program Memo (PM) supersedes PM 03-23(P), which described the California Department of Aging's (CDA) methodology used to distribute Nutrition Services Incentive Program (NSIP) funds. PM 03-23(P) stated that NSIP allocations used prior year meal counts to allocate all funds expected to be available for the NSIP program.

It is CDA's policy to use the meal counts certified by the United States Department of Health and Human Services Administration on Aging from the prior-prior year for allocation purposes. Due to the timing of the allocation process, the prior-prior year meal counts are the counts consistently available each year at the time the allocation is prepared. For example, the Fiscal Year (FY) 2009/10 allocations (which were prepared in FY 2008/09) used the counts certified for FY 2006/07 since the federal government had not yet certified the counts for FY 2007/08 at the time the allocations were calculated.

This PM is a clarification of the CDA's existing policy and has no impact on past, current, or future allocations.

Lynn Daucher
Director