

**CALIFORNIA DEPARTMENT OF AGING****Division of Administrative Services**

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**FUNDING RELEASE MEMO**

To: Area Agencies on Aging (AAAs)

FRM No: 2526-04

Issue Date: July 18, 2025

Subject: Area Plan FY 2025-26: NSIP and Ombudsman  
Special Deposit Fund Allocations

Funding Period: July 1, 2025 through June 30, 2026

Supersedes: 2526-03

Programs Affected: Older Americans Act: Titles III-B, III-C, III-D, III-E, and VII

**Purpose**

This Funding Release Memo (FRM) provides funding information and specific reporting requirements for Area Plan for State Fiscal Year (FY) 2025-26.

**Funding**

This Funding Revision includes \$11,098,380 in Federal funding for the Nutrition Services Incentive Program (NSIP) and \$3,000,000 in State funding for the Ombudsman Special Deposit Fund.

Funds for NSIP are based on the FFY 2025 Notices of Award, which had not been received at the time of the release of Funding Revision 2526-03 for Baseline funds.

Funding for the Ombudsman Special Deposit Fund is being issued as part of the State's Enacted Budget of 2025. This funding is available beginning July 1, 2025, through June 30, 2026. CDA is expecting to receive this appropriation for the next three fiscal years (2025/26, 2026/27, and 2027/28). Normally, this

funding requires the approval of the California Department of Finance and is issued as an adjustment in the fall, however since this funding is an appropriation in the Enacted Budget, CDA is able to issue the funds immediately. Federal One-Time Only (OTO) and Transfers will still be released via a Funding Revision in fall 2025 after CDA has processed all closeouts from AP-2425.

Budget Displays, Program Guidelines, and Allocation Methodology documents can be found on the [Memorandums of Understanding \(MOUs\)](#) section of the CDA website. The [2025 Population Demographic Projections by County and PSA for Intrastate Funding Formula \(IFF\)](#) is available in the Data & Reports section.

### **Request for Funds and Expenditure Reports**

If the five (5) year MOU agreement from FY 2425 is active, CDA will be able to process payments for funding provided in this release upon approval of the FY 2526 Area Plan Budget Revision #1 (FRM 2526-04). Out of consideration of the various end of year reporting deadlines, we have opted to provide additional time for completion of the revised Area Plan budget (normally 30 days). The Area Plan Budget (CDA 122) should be submitted as soon as possible but no later than **45 days** from the date of this Funding Release Memo to [finance@aging.ca.gov](mailto:finance@aging.ca.gov). In addition, any other necessary documents requested in this release must be submitted to our Business Management Section.

The AAA shall prepare and submit a monthly expenditure report in the Local Finance Reporting System (LoFRS) no later than the last business day of each month or as specified by CDA. The report shall include all costs and funding sources for the month prior.

Payments will be made to reimburse expenditures based on the monthly expenditure reports, up to any maximum disbursements allowable. You can reference the budget display for maximum allocations, including those for NSIP. The budget display outlines maximum expenditures allowable for the first three months (Federal Funds and NSIP) and through the end of April 2026 (NSIP). LoFRS allocations for Federal Funds and NSIP will be entered based on these maximums and increased when further funds become available for expenditure.

The program guide can be referenced for specifics on funding, fiscal provisions, and program-specific funding requirements.

## **Inquiries**

For Ombudsman program inquiries, email: [StateOMB@aging.ca.gov](mailto:StateOMB@aging.ca.gov)

For Title III-C or III-D program inquiries, email:  
[CDANutritionandHealthPromotion@aging.ca.gov](mailto:CDANutritionandHealthPromotion@aging.ca.gov)

For Title III-B program inquiries, email: [CDASupportiveServices@aging.ca.gov](mailto:CDASupportiveServices@aging.ca.gov)

For Title III-E program inquiries, email: [CDAFamilyCaregiver@aging.ca.gov](mailto:CDAFamilyCaregiver@aging.ca.gov)

For data inquiries, email: [DataTeam.Reports@aging.ca.gov](mailto:DataTeam.Reports@aging.ca.gov)

For fiscal inquiries, email: [Finance@aging.ca.gov](mailto:Finance@aging.ca.gov)

For payment inquiries, email: [Accounting.LA@aging.ca.gov](mailto:Accounting.LA@aging.ca.gov)

For MOU or Program Guideline inquiries, email: [BMBSubvention@aging.ca.gov](mailto:BMBSubvention@aging.ca.gov)

*Andrew Sachs*

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Andrew Sachs, Assistant Deputy Director  
Office of Finance & Administrative Operations  
Division of Administrative Services  
California Department of Aging

cc: Nutrition and Wellness Section, Division of Home and Community Living  
Supportive Services Section, Division of Home and Community Living  
Nakia Thierry EdD, Branch Chief, Older Adult Programs Branch, Division of Home  
and Community Living  
Office of the State Long-Term Care Ombudsman  
Local Finance Section, Division of Administrative Services  
Accounting Management Section, Division of Administrative Services  
Business Management Section, Division of Administrative Services  
Budget Operations Section, Division of Administrative Services

## Funding Release Memo Log

| <b>Funding Revision #</b> | <b>Revision Date</b> | <b>Purpose of Revision</b>  |
|---------------------------|----------------------|---|
| 2425-01                   | 3/22/2024            | Area Plan and Title V 2425 Initial Allocations  |
| 2425-02                   | 8/8/2024             | Revised Title V 2425 Allocations and Initial FFY 2024 MIPPA Allocations   |
| 2425-03                   | 8/21/2024            | Area Plan: Reduction to NSIP Funds and One-Time Increase to Ombudsman Public Health Licensing and Certification Program Funds |
| 2425-04                   | 12/9/2024            | Area Plan: One-Time Only, Transfers, and One-Time Increase to Ombudsman Special Deposit Fund                                  |
| 2425-05                   | 2/28/2025            | MIPPA: Funding Allocations for No-Cost Extension for FFY 2023, Budget and Reporting Information                               |
| 2526-01                   | 4/1/2025             | Health Insurance Counseling and Advocacy Program Funding Allocations, Budget and Reporting Information                        |
| 2425-06                   | 4/17/2025            | Area Plan: 2024-25 Final Transfers  |
| 2526-02                   | 4/23/2025            | 2025-26 Initial Title V Funding Allocations, Budget and Reporting Information   |
| 2526-03                   | 5/16/2025            | Area Plan FY 2025-26 Funding Allocations, Budget and Reporting Information  |
| 2526-04                   | 7/18/2025            | Area Plan FY 2025-26: NSIP and Ombudsman Special Deposit Fund Allocations   |

For more information about the MOU, please visit the [CDA website](#).