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ACL 15-05

Date: May 14, 2015
To: Community-Based Adult Services (CBAS) Center Administrators and Program Directors
From: California Department of Aging (CDA) CBAS Branch
Subject: Public Comment Period Notice for Draft CBAS HCB Settings Transition Plan

Purpose

This letter and the attached CBAS Stakeholder Outreach Flyer and Fact Sheet are to inform CBAS providers, CBAS participants and their families, caregivers or authorized designees, and other interested stakeholders about the start of the 30-day public comment period for the *Draft CBAS HCB Settings Transition Plan*. CDA and DHCS request that CBAS providers post and distribute the updated Flyer and Fact Sheet in their CBAS centers to assist the State in meeting the Centers for Medicare & Medicaid Services' (CMS) public notice requirements.

Public Comment Period

The public comment period will begin on Tuesday, May 19, 2015, and end on Monday, June 22, 2015. There will be a CBAS Stakeholder Meeting and Webinar on Tuesday, May 19th, from 2 p.m. to 5 p.m., to review the *Draft CBAS HCB Settings Transition Plan* and the process for making public comments. All

public input will be documented, posted, and made available to CMS by September 1, 2015, when the *CBAS HCB Settings Transition Plan* is submitted to CMS.

To view the *Draft CBAS HCB Settings Transition Plan* and register for the May 19th CBAS HCB Settings Stakeholder Meeting and Webinar, follow the links below to materials posted to the CDA website:

- Draft CBAS HCB Settings Transition Plan:
http://www.aging.ca.gov/ProgramsProviders/ADHC-CBAS/HCB_Settings_Stakeholder_Process/Transition_Plan/
- Registration Link for May 19th Stakeholder Meeting/Webinar:
<https://attendee.gotowebinar.com/register/8757305915020072449>

Background

CMS has directed the California Department of Health Care Services (DHCS) and the California Department of Aging (CDA) to do the following:

- (1) Ensure that CBAS settings have all of the qualities required by the Home and Community-Based Settings regulations and other such qualities determined to be appropriate based on the needs of the individual as indicated in their person-centered care plan; and
- (2) Engage in a CBAS stakeholder process to develop a *CBAS HCB Settings Transition Plan* for submission to CMS by September 1, 2015, to bring CBAS centers into compliance with these federal requirements by March 17, 2019. The *CBAS HCB Settings Transition Plan* will amend *California's Statewide Transition Plan* for HCB Settings.

Notification Requirements

CMS requires that all states: 1) inform interested stakeholders, particularly beneficiaries, about the HCB Settings requirements; and 2) notify stakeholders about how to participate in the development and implementation of transition plans including public comment opportunities.

Flyer and Fact Sheet for Centers to Share

The attached Flyer (updated since April) and Fact Sheet will assist CBAS center staff in providing information about the federal HCB Settings requirements and the CBAS Stakeholder Process Meetings/Webinars.

Please post the updated Flyer and Fact Sheet in a prominent place in the center, make copies available to participants and their families, caregivers and authorized representatives, and use these materials as the basis for conversations among participants, their families, caregivers and authorized representatives, and CBAS staff.

CBAS providers are in a unique position to share this information with their center participants and their families, caregivers, and authorized representatives. Posting and distributing these materials will provide CBAS centers with opportunities to hear from their participants about how to include them in the care planning process and improve the quality of CBAS services to meet their needs.

Upcoming CBAS Stakeholder Meetings and Public Comment Period

CBAS Stakeholder Meetings/Webinars and Public Comment Periods are scheduled as follows:

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Date/Time	Subject
Tuesday, May 19 2 p.m. to 5 p.m.	Release Draft CBAS Transition Plan Start 30-Day Public Comment Period on the CBAS Transition Plan which will end on Monday, June 22, 2015
Wednesday, July 8 2 p.m. to 5 p.m.	Review Revised CBAS Transition Plan for inclusion in CA Statewide Transition Plan

Please see the attached Flyer and Fact Sheet for more information.

Questions

Please contact the CBAS branch if you have any questions: (916) 419-7545;
cbascda@aging.ca.gov.



Please Join the CBAS Conversation!

WHAT	<ul style="list-style-type: none">• We need to hear from you about how Community-Based Adult Services (CBAS) centers can better meet your needs and improve quality of care• Learn about new federal rules that could affect you
WHO	Anyone interested in CBAS
WHEN	<ul style="list-style-type: none">• Tuesday, May 19 (2-5p.m.)<ul style="list-style-type: none">• Release Draft CBAS Transition Plan• Start 30-Day Public Comment Period - Public Comment Period Ends on Monday, June 22, 2015 <p>Hosted by the California Department of Aging (CDA) and the Department of Health Care Services (DHCS) and held at CDA. (Refer to address below.)</p>
HOW	<p>Participate on the phone, in-person, or by computer.</p> <p>If interested, or if you have questions or need assistance to participate, please contact:</p> <p>Phone: (916) 419-7545</p> <p>Email: cbascda@aging.ca.gov</p> <p>Mail: CDA, CBAS Branch 1300 National Drive, Suite 200 Sacramento, CA 95834</p>

Refer to the attached Fact Sheet for more information



FACT SHEET ON NEW FEDERAL REQUIREMENTS AFFECTING COMMUNITY-BASED ADULT SERVICES (CBAS)

The California Department of Aging (CDA) and the Department of Health Care Services (DHCS) want you to know about new federal Home and Community- Based (HCB) Settings requirements that affect CBAS, and provide you with an opportunity to participate in the CBAS Stakeholder Process that is currently underway.

CDA and DHCS will develop a CBAS Transition Plan to ensure that CBAS centers comply with these federal requirements. We want your opinion as an important stakeholder (someone who attends a CBAS center or who is a family member or a caregiver of someone receiving CBAS) so we have informed community input.

Please refer to the CDA website for more information about these federal requirements and the CBAS Stakeholder meetings:

www.aging.ca.gov/ProgramsProviders/ADHC-CBAS/HCB_Settings_Stakeholder_Process/

CBAS Centers must meet participants' needs in the following ways:

- Protect participants' privacy and treat them with dignity and respect.
- Support participants' right to make choices, including choices about the services they receive and who provides them.
- Support participants in staying connected with the community outside the CBAS center.
- Enable participants (and whomever else they choose) to be part of discussions and decisions about how CBAS services meet their needs and preferences.

PLEASE CONTACT CDA IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE TO PARTICIPATE:

PHONE: (916) 419-7545

E-MAIL: CBASCD@AGING.CA.GOV