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Long-Term Care and Aging Services Division
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PROGRAM MEMO

TO: Area Agencies on Aging

EXPIRES: July 31, 2019

NO: PM 18-06

PROGRAMS AFFECTED: Title V/SCSEP

DATE ISSUED: May 1, 2018

SUPERSEDES:

SUBJECT: Title V/SCSEP Contract TV-1718 Closeout Reporting Instructions

Purpose

This Program Memo provides a closeout reporting overview, instructions, and deadlines for the Title V/Senior Community Services Employment Program (TV/SCSEP) contract TV-1718.

Overview

The Title V/SCSEP closeout consists of the [Title V/SCSEP Closeout \(CDA 90\)](#) form. Instructions are provided in the [Title V/SCSEP Closeout Instructions \(CDA 90i\)](#).

The Title V/SCSEP Closeout (CDA 90) and the Title V/SCSEP Closeout Instructions (CDA90i) can be found on the Fiscal Forms and Documents page on the California Department of Aging's (CDA) website.

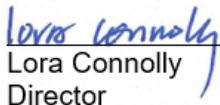
Deadlines

Your TV-1718 contract closeout is due to CDA no later than July 31, 2018.

By the due date, email your completed electronic copy of the Title V/SCSEP Closeout (CDA 90) form along with a scanned copy of the signature page to FiscalTeam@aging.ca.gov. Original signatures are not required to be sent to CDA; however, should be maintained in your files.

Inquiries

For closeout reporting inquiries, email: FiscalTeam@aging.ca.gov.


Lora Connolly
Director