

Appendix 3 ■ File Specifications

Client and Service Files for MSSP Upload

Field Description		Field Name	Data Type	Field Size
C=character (alpha)	D=data	M=memo	N=number (numeric)	
Social Security Number		ssn	C	9
Submitter Number		sub_num	N	3
MSSP Number		mssp_no	N	4
Not currently used		tincomple	N	1
Not currently used		rincomple	N	1
Not currently used		incomple	N	1
Site Number		site_no	N	2
Staff Code		staff_code	N	3
Client Date of Birth		client_db	D	8
Client First Name		client_fn	C	15
Client Last Name		client_ln	C	15
Client Middle Initial		client_mi	C	1
Client Age		age	N	4
Client Sex		sex	N	1
Client County Code		client_cc	C	2
Client Zip Code		client_zip	C	9
Client Telephone Number		client_tel	C	10
Change in level of care		current_ch	D	1
Current Level of Care		current_lo	D	1
Enrolled Date		edate	N	8
Education Level		educatn_le	N	2
Functional Impairment		funct_imp	N	2
Initial Level of Care		init_fyloc	N	2
Live Alone		live_alone	N	2
Low Income		low_income	N	2
Marital Status		marital_st	N	2
Medicare Number		medicare	C	10
Race Origin		race_orig	N	2
Other Race		other_race	C	20
Client Main Language		client_ml	N	2
Other Language		other_lang	C	20
Termination Date Entered		tdate_ente	D	8
Date screen is entered/edited		date_enter	D	8
Referral Source Code		ref_srcode	N	2
Other Referral Source		other_reft	C	20
Termination Date		tdate	D	8
Termination Reason		term_reas	N	2
Other Termination Reason		other_reas	C	20
Termination Comment		term_com	M	10
Client Date of Death		client_dd	D	8
Client Place of Death		client_pd	N	2

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Field Description		Field Name	Data Type	Field Size
C=character (alpha)	D=data	M=memo	N=number (numeric)	
Other Place of Death		other_pd	C	20
Client Aid Code		aid_code	C	2
Service Code		serv_code	N	7
Social Security Number		ssn	C	9
Site Number		site_no	N	2
Provider Code		prov_code	N	3
Service Authorization Form Number		saf_no	C	8
Fund Code		fund_code	N	2
Fund Type		fund_type	N	1
Service Date		serv_date	C	6
Date Verified		date_var	D	8
Code Service Comments		cl_servcom	M	10
Enrolled Date		enrol_date	D	8
From Date of Service		from_dos	C	2
Termination Date		term_date	D	8
To Date of Service		to_dos	C	2
Total Cost Authorized		totc_aut	N	8
Total Cost Delivered		totc_del	N	8
Total Cost Authorized		totcost_au	N	7
Total Cost Delivered		totcost_de	N	7
Total Cost Paid		totcost_pd	N	7
Total Mileage Authorized		totmile_au	N	7
Total Mileage Delivered		totmile_de	N	7
Total Units Authorized		totunit_au	N	7
Total Units Delivered		totunit_de	N	7
N/A		type_auth	N	1
N/A		other_type	C	20
Unit Type Authorized		unitype_au	C	10
Unit Type Delivered		unitype_de	C	10
Unit rate		unit_rate	N	7
Mileage Rate		mile_rate	N	7
Verified*		varified	N	1

*The field name is spelled wrong but cannot be changed.