California Department of AGING

California Aging & Disability Resource Connection

Welcome!

Welcome!

ADRC Fridays: Talk, Learn, Connect
April 29, 2022

Meeting Logistics

- Participants will be **muted during presentations;** please **un-mute/share video during general discussion times**
- Please use the **chat** feature to post questions and communicate your peers
- **The Live Transcript** is available.
- If dialing by phone, **press *9** to request to be un-muted, **press *6** to un-mute your phone.
- If there are technical issues or questions, please **email. ADRC@aging.ca.gov** and an ADRC Branch staff member will respond.
- **This roundtable is being recorded.**

Poll: Who's Here?

- What type of organization are you a part of:
  - AAA
  - ILC
  - Other ADRC Partner
  - Other Organization servicing LTSS consumers
  - Other

- What sport would you compete in if you were in the Summer Olympics?
- Swimming
- Gymnastics
- Track and field
- Other
- I'd rather be watching the Olympics

Today's Topic

- Developing ADRC Leadership and Partnerships: Building a Community Network

Marin Center of Independent Living (CIL)

Julia Hales

Anna Khachatryan

Marin CIL Topics

- Nursing Internship Program
- Local Ombudsman Partnership
- Community Clinics

Marin Center of Independent Living

Questions?

ADRC Partnership Resources

Rosie Carvajal

Image of the ADRC Website

Making the Most of ADRC Partnerships

Making the Most of ADRC Partnership Planning

How Do We Prepare?

Each ADRC partnership is unique but there are some predictable planning phases. The tips presented here are simply suggestions to help local Aging and Disability Resource Connection (ADRC) partners streamline the planning and development process. The tips are examples and not requirements for every situation. There may be many other planning methods that could be successful.

The State has eliminated the need for one large narrative application package and has adopted a locally based process that focuses on documented planning activities. This planning guide builds on the ADRC information in these reference documents will provide important background and context to local discussion:

- State ADRC statute WIC § 9120
- California ADRC Designation Criteria (2012)
- ADRC Designation/Re-Designation Evaluation Tool
- ADRC Designation/Re-Designation Process (2019)
- Letter of Intent for State DesignationTemplate
- California Department of Aging Website
  https://www.aging.ca.gov/Providers_and_Partners/Aging_and_Disability_Resource_Connection/
- Administration on Community Living No Wrong Door Website Resources
  https://nwd.acl.gov/
- *A Shattered System: Reforming Long-Term Care in California* (2014)
  http://www.cicaihss.org/sites/default/files/aginglong_termcarereport.pdf

Review the California Department of Aging's website to find more resources and information about ADRCs and the current activities of the ADRC Advisory Committee. Send a Letter of Intent (use the ADRC Letter of Intent template) to be approved for Emerging ADRC status. Emerging ADRC partnerships receive general ADRC information updates, can attend the State ADRC Advisory Committee meetings via teleconference and may request technical assistance at any time.

ADRC Self-Assessment Tool

ADRC Partnership Self-Assessment Readiness Tool

Instructions: *This is a self-administered ADRC Readiness Review intended to indicate the progress toward building the organizational relationships necessary for the success of an ADRC partnership in California. Forming an ADRC partnership and reaching agreements among ADRC core and extended partner organizations about LTSS system improvements takes time. With this tool, core partners can assess their own level of readiness to finalize details necessary to meet the State's ADRC Designation Criteria. Scoring is a self-assigned indication of the progress and the likelihood that ADRC State Designation Criteria could be met within 12 months. Consult the State's ADRC Designation Criteria, the ADRC Designation/Re-Designation Process (2019) and the ADRC Designation/Re-Designation Evaluation Tool for more information about what documentation would be needed to demonstrate a fully functional ADRC partnership.*

Assign points for each planning topic item. Point values mean the ADRC partnership has achieved: *0 = No Progress, 1 = Discussion and Planning, 2 = Partial Implementation, 3 = Full Implementation, 4 = Documentation Level of Achievement*

ADRC Partnership and LTSS System Planning

#	Readiness Statement	ILC Core Partner Score	AAA Core Partner Score	Other Core Partner as appropriate Score
1	Core partners have together, provided leadership in the local community to find ways to streamline the public's access to public and privately funded LTSS services. Leadership has been collaborative and has taken place over the previous year or more.			
2	Core partners have specific plans for how people in their community could benefit by greater coordination across LTSS organizations, streamlined access to			

SCORING: 0 = NO PROGRESS, 1 = DISCUSSION AND PLANNING, 2 = PARTIAL IMPLEMENTATION, 3 = FULL IMPLEMENTATION, 4 = DOCUMENTATION LEVEL OF ACHIEVEMENT

ADRC Core Partner MOU Sample

Image of the ADRC website

Sample ADRC Development Work Plans

California Aging & Disability Resource Connection

Emerging ADRC Development Work Plan
Guidance and Sample Template
Updated February 2022

A work plan is intended to help outline your ADRC's vision, organize strategies into action, prioritize goals and objectives, make resourcing decisions, coordinate planning efforts, and communicate your vision and strategies with your planning team and CDA. ADRC partnerships are not required to utilize this sample template and may use their own work plan template if it includes all the components listed in the paragraph below. The design and implementation of your work plan depends on your partnership's preferences and needs.

Good work plans identify what objectives and actions are needed to achieve an expected goal and includes the following components:
- What specific measurable objective needs to be accomplished
- What actions need to be performed to meet objective
- When results need to be achieved
- Who will perform the action
- What resources will be available
- What is the expected result or outcome from your work to support your goal

Goal #1: Establish Enhanced Information, Referral and Awareness System

	Objectives	Actions	Timeline or Due Date	Responsible Person/ Agency	Budget/ Resources Allocated	Result, Outcomes/Benchmarks
A	Sample	1. Identify key action to meet objective 2. Identify key action to meet objective 3. Etc.	Timeline, due date, or length of time measure	Person responsible	Optional: assigned budget and/or resources	Identify the expected result, outcome, quantifiable measure, or benchmark This column may also be used to document quarterly updates to your planning team and CDA. Add the quarter (i.e.Q1-2022).
1	Develop an Online, Comprehensive, Searchable Database of Information and Service Resources.	1. Assemble a full array of updated and accurate provider information and resources to develop an enhanced				

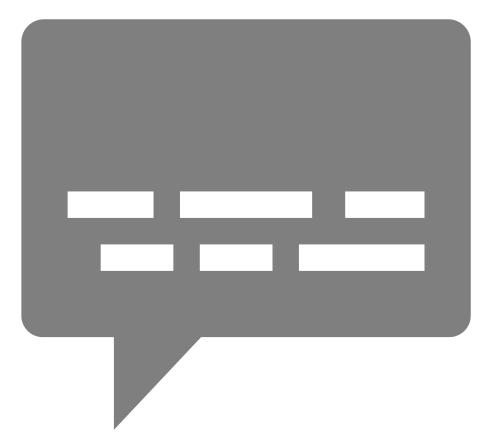ADRC Development Work Plan - Rev 2022

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Partnership Resources

Questions?

Talk, Learn, Connect

What are the easier partnerships to develop, and what are the more difficult partnerships to develop?

What aspects of building partnerships has worked the best or least for you and your team?

Thank you!

- ***Consider submitting an ADRC Promising Practice! The extended deadline is Wednesday May 18.***

- Questions or comments: ADRC@aging.ca.gov