

Housekeeping



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ADRC Infrastructure Grant Program

Data Collection Report Form
for Consumer Impact and Outcome Measures
August 2021



Infrastructure Grant Requirements for Designated ADRCs

- Completion of stated goals and objectives to expand and enhance ADRC services.
- Budget, expenditure processing, and close-out reporting.
- Data reports.



Infrastructure Grant Data Reports Update

- Why collect?
- Why modify current reporting forms?
- Who were involved in the process?
- How were they developed?

Infrastructure Grant Data Report Enhancements



- Identify and measure key service statistics and benchmarks.
- Assess our impact to our consumers and their outcomes.
- Report to funders how their investment into the ADRC NWD system network is changing lives.
- Share promising practices and trends within California ADRCs to further develop the statewide ADRC network.

Logic Models help identify and tie the program inputs and outputs to identified outcomes. Data elements are determined to track performance measures.



Sample Logic Model: Transition Services

4. Transition Services

OUTCOMES Long-Term	INPUTS (Investments)	OUTPUTS Activities	OUTPUTS Participants	OUTCOMES Short-Term	OUTCOMES Intermediate
<ol style="list-style-type: none"> Individuals have greater choices and opportunities in where and how they live Individuals have a plan to better manage health conditions and treatments Individuals have better knowledge of community-based supports Family caregivers have expanded knowledge of long-term care and financial options 	<ol style="list-style-type: none"> Service Agreements Consumer calls/ requests Service history research Partner referral process Technology, Software Facilities, Co-location Resources Stakeholder feedback & recommendations	<ol style="list-style-type: none"> ADRC Transition Services components Initial Intake and Assessment Triggers for Transition Services --- Protocols and Tools Community resource and service information guides Executable agreements and payments Service coordination, team meetings	<ol style="list-style-type: none"> Consumers and Caregivers Community Agencies and Resources Formal/Informal Partners Area Agencies on Aging, Independent Living Centers and Other (Health) Partners ADRC Leadership, staffing, and volunteers Advisory Committees	<ol style="list-style-type: none"> Improved knowledge of Transition Services Appropriate/timely warm transfers for Transition Services Individualized intake, interviews, and assessments completed Coordinated system to support the appropriate level of care at home 	<ol style="list-style-type: none"> Individualized plans to connect consumers to LTSS, counseling, and training to support their transition into the community Consumer and caregiver service needs to complete discharge treatments are addressed Consumers' potentials to live more independently are achieved Consumers are encouraged/empowered to make own life choices
DATA ELEMENTS	DATA ELEMENTS	DATA ELEMENTS	DATA ELEMENTS	DATA ELEMENTS	DATA ELEMENTS
Survey: <ul style="list-style-type: none"> Level of satisfaction regarding service information received (e.g. easy, reliable, responsive) Degree of support consumer received to be able to live independently 	Report:	Report	Report: <ul style="list-style-type: none"> Inquiry on how partner/consumer learned of program or phone number Total referrals received Total completed Initial Intakes and Assessments for Transition Services Total individuals identified as a candidate for Transition Services	Report: <ul style="list-style-type: none"> Total consumers engaged Total warm transfers & referrals to Transition Service Total service plans completed 	Report: <ul style="list-style-type: none"> Total plans and goals developed, completed Total caregiver training completed Total follow-up calls/home visits completed by service coordinator

Data Reports

- Excel format
- Data Reports completed quarterly with some sections bi-annually.
- Reports are cumulative
 - July – September
 - July – December
 - July – March
 - July – June

Consumer Input Survey

- Survey Monkey, PDF, and Word format
- Consumer Input Survey completed twice annually with target audience.
- In final stages for release scheduled in September 2021.



FY2021-22 Infrastructure Grant Data Collection and Reporting Instructions

(CDA 7029 and 7029i)



STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF AGING
ADRC Infrastructure Grants Program Data Collection & Reporting Instructions
CDA 7029i (NEW July 2021)

ADRC Infrastructure Grants Data Collection and Reporting Instructions

General Reporting Instructions:

- ✓ For each section and category, report the current (running) total for the reporting period within the current fiscal year (July – June).
- ✓ For Sections A and B, report the current total for each core partner and current aggregate total of extended partners.
- ✓ For Sections C and D, report the current total and information for your entire ADRC partnership network.
- ✓ For Sections D – G, information is to be provided during the 6-month and 12-month reporting period reports only.
- ✓ Since organizations are not expected to collect demographics for every individual consumer, please report the number of unduplicated individuals who have provided demographic information. If your organization does not collect data for a certain category, please enter “Do Not Collect”.
- ✓ Report the demographics of the individual served by the ADRC. Do not count the demographics of providers or others calling on behalf of the consumer.
- ✓ If you have any questions or feedback, please contact ADRC program staff at ADRC@aging.ca.gov for clarification. ADRC program staff will compile your questions and feedback to share with the entire ADRC network.

Reporter Information

On the cover page, enter the following:

- ADRC Partnership Name
- Name of each ADRC Core Partner that reported data during the current fiscal year.
- Name of each ADRC Extended Partner that reported data during the current fiscal year.



ADRC Partnership Name

Name of each reporting ADRC Core Partner (list names below):

Name of each reporting ADRC Extended Partner (list names below):

Cover Page



Section A. Consumer Demographics Consumer Age

Fiscal Year	2021 - 2022
Reporting Period	Please select the drop-down list

Section A. Consumer Demographics					
Consumer Age	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
0-13 years old					
14-24 years old					
25-59 years old					
60 years and older					
65 years and older					
Declined to State or Missing					



Section A. Consumer Demographics Consumer Race and Ethnicity

Consumer Race and Ethnicity	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
American Indian or Alaska Native					
Asian					
Black or African American					
Pacific Islander					
White					
Hispanic/Latino					
Other Race					
Multiple Race					
Declined to State or Missing					

Section A. Consumer Demographics

Consumer Gender Identity

Consumer Gender Identity	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Female					
Male					
Transgender Female to Male					
Transgender Male to Female					
Genderqueer/Gender Non-Binary					
Declined to State or Missing					

Section A. Consumer Demographics Sex at Birth and Sexual Orientation or Sexual Identity

Consumer Sex at Birth	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Female					
Male					
Declined to State or Missing					
Consumer Sexual Orientation or Sexual Identity	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Straight/Heterosexual					
Bisexual					
Gay/Lesbian/Same-Gender Loving					
Questioning/Unsure					
Declined to State or Missing					

Section A. Consumer Demographics

Characteristics of Consumers



Characteristics of Consumers	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Homeless					
Veteran					
With a Disability					
Live alone					
SSI Beneficiary					
Low Income					
Medicaid/Medi-Cal Beneficiary					
Dementia/Alzheimer's Diagnosis					
CalFresh Beneficiary					
Caregiver					
Food Insecure					
Victim of Abuse					
Risk for Institutionalization					
In-Home Supportive Services Recipient					
Other – please specify					
Other – please specify					
Other – please specify					

Section B. Service Functions Enhanced Information and Referral Services



Section B. Service Functions					
Enhanced Information and Referral Services	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Total Calls Received					
Total Completed Initial Intakes and Assessments					
Total Warm Transfers					
Total Service Referrals Offered					
Total Follow-Up Calls Made					

Section B. Service Functions Options Counseling



Options Counseling	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Total Individuals Identified as a Candidate for Options Counseling					
Total Warm Transfers and Referrals for Options Counseling					
Total Interviews and Assessments Completed					
Total Action Plans Developed					
Total Action Plans Completed					
Total Goals Developed					
Total Goals Completed					
Total Follow-Up Calls Completed by ADRC					

Section B. Service Functions

Short-Term Service Coordination



Short-Term Service Coordination	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Total Individuals Identified as a Candidate for Short-Term Service Coordination					
Total Warm Transfers and Referrals to Short-Term Service Coordination					
Total Plans Developed					
Total Plans Completed					
Total Actions Developed					
Total Actions Completed					
Total Follow-Up Calls Completed by Service Coordinator					

Section B. Service Functions Transition Services



Transition Services	Core Partner AAA	Core Partner ILC	Core Partner (Other)	Extended Partners	Totals
Total Individuals Identified as a Candidate for Transition Services					
Total Warm Transfers and Referrals to Transition Services					
Total Service Plans Developed					
Total Service Plans Completed					
Total Actions Developed					
Total Actions Completed					
Total Follow-Up Calls/Home Visits Completed by Service Coordinator					
Transition Services completed from nursing facility					
Transition Services completed from intermediate care facilities for individuals with intellectual disabilities					
Transition Services completed from hospitals					
Transition Services completed from other institutional settings					

Section C. Outreach / Enrollment Activities



Section C. Outreach/Enrollment Activities				
Types of Activities	1a) Number of Outreach and Presentation Activities	1b) Number of Outreach and Presentation Contacts	2a) Number of Application /Enrollment Activities	2b) Number of Application Enrollment Contacts
MIPPA				
CalFresh				
ADRC/LTSS				
Assistive Technology				
Housing				
Veterans				
SSI				
Medi-Cal				
Emergency Preparedness, Response and Recovery				
Other – please specify				
Other – please specify				



Section D. Partnership Development, Training, and Organizational Information

6-month and 12
month reporting
periods

1. How many unduplicated partner organizations are part of your ADRC?

1.a. From the number of unduplicated partner organizations, please list the type of partners in the space below:

2. Please list the ADRC related trainings and what organizations delivered the trainings during this reporting period for your ADRC partnership (i.e., Person-Centered Practices, Options Counseling, AIRS Training, etc.).

Section D. Part 2 Partnership Development, Training, and Organizational Information

6-month and 12
month reporting
periods

2.a. How many partner organizations attended each of the trainings in question 2?

3. What are the threshold languages spoken by staff in your ADRC network?

4. What are the threshold languages spoken by consumers in the area?



Section D. Part 3 Partnership Development, Training, and Organizational Information

6-month and 12
month reporting
periods

5. What are the threshold languages where a language service was used within your ADRC network?

6. What marketing and outreach activities is your ADRC doing? i.e. handing out flyers, brochures, etc.



Section E. Infrastructure Workplan/ Goals Update

6-month and 12
month reporting
periods

1. Please provide a status update of workplans and goals outlined in your ADRC's approved budget narrative question number 1.

A large, empty gray rectangular area intended for the user to provide a status update of workplans and goals.

2. Please list milestones and deliverables accomplished with the use of ADRC Infrastructure Grants Program funds, refer to approved budget narrative questions 2 and 3.

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Section F. Success Stories or Program Highlight

6-month and 12
month reporting
periods

Please share a participant success story for the reporting period to show the value of the ADRC system and/or highlight a new connection or partnership within your ADRC.

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Section G. Biggest Barriers

6-month and
12 month
reporting
periods

1. Please share the biggest barriers in providing services or connecting people to services in your area.



2. Please list unmet needs or service gaps identified in your ADRC service area?



3. Please list obstacles that prevented individuals to transfer from a facility to a home setting.



Section H. Core Partner Signatures

Section H. Core Partner Signatures

I understand that this is an electronic signature, I certify that all provided information is believed to be accurate, reliable, and complete to the best of my knowledge and have the ability to confirm it.

Full Name	Title	Date Sent to CDA
<input type="text"/>	<input type="text"/>	<input type="text"/>
Full Name	Title	Date Sent to CDA
<input type="text"/>	<input type="text"/>	<input type="text"/>
Full Name	Title	Date Sent to CDA
<input type="text"/>	<input type="text"/>	<input type="text"/>

Questions?



- Connecting data with our identified performance outcomes is essential to demonstrate the value of ADRCs
- Thank you for helping ADRCs demonstrate how our NWD network and person-centered practices improve the lives of those we touch.
- Thank you for helping us all learn and grow.

Thank You



- Thank you
- www.aging.ca.gov
- ADRC@aging.ca.gov