

California Department of Aging
Local Aging & Disability Action Planning (LADAP) Grant Program
Responses to Request for Applications Questions

Posted: March 8, 2023; Version 2

Background: The California Department of Aging (CDA) is releasing a Request for Applications (RFA) for its [LADAP Grant Program](#) on February 21, 2023. CDA accepted RFA-related questions from potential applicants through February 27, 2023, at 5:00 p.m. (PT). Please see page 11 of the [RFA](#) for additional information regarding the question submission and response processes.

Category: Eligibility

Question Received:

1. What constitutes an existing/already developed local age-and disability-friendly plan?

Response to Question 1:

Like [California's Master Plan for Aging](#) (MPA), a local age- and disability-friendly plan:

- Is designed to serve as a “blueprint” that brings together cross-sector collaboration among a range of entities including, but not limited, to the government (public sector) and the private and not-for-profit sectors respond to and prepare for the current, emerging, and future aging-and disability-related needs within a community.
- Is designed to transform the infrastructure and coordination of services and supports across sectors that serve older adults, people with disabilities, and family caregivers.
- Is community-driven and facilitates shared leadership among diverse agencies, groups, and stakeholders through shared values, mutual goals, and opportunities.
- Embeds equity, cultural competency, and disability inclusion principles and practices into all aspects of the plan’s development.
- Addresses the social drivers of health (i.e., conditions in which people are born, grow, live, work and age that shape a wide range of health and health outcomes).

Please see page 2 (Grant Program Goals) and page 5 (Purpose) of the RFA for additional information.

Visit the [AARP Network](#) for a list of communities (e.g., counties, cities, and towns) that have a local age-friendly plan and are members of the AARP Network of Age-Friendly States and Communities and therefore, are not eligible to apply for this grant opportunity.

Category: Eligibility

Question Received:

2. What are the requirements to apply?

Response to Question #2: The eligibility criteria for the LADAP grant program begin on page 5 of the RFA.

Category: Eligibility

Question Received:

3. Is a community with a preexisting Older Adult Strategic Plan ineligible for this opportunity?

Question Received:

4. Does an Older Adult Strategic Plan count as an “already developed local age-friendly plan?”

Response to Questions #3 and 4: Applicants are encouraged to see the guidance above (response to Q1) on what constitutes a local age- and disability-friendly plan and see page 2 (Grant Program Goals) and page 5 (Purpose) of the RFA for additional information to determine whether their existing strategic plan for older adults aligns with this definition.

Note: Communities (e.g., counties, cities, and towns) that have a local age-friendly plan and are members of the [AARP Network of Age-Friendly States and Communities](#) are not eligible to apply for this grant opportunity.

Category: Eligibility

Question Received:

5. If a community has an existing age-friendly plan that we would like to update and expand upon it to include other factors such as disability planning, would we be eligible to apply for this grant opportunity?

Response to Question #5: No, the LADAP grant program is not intended to revise or update an existing local age-friendly plan. This is a planning and capacity-building grant program intended to support communities that do not already have a local age- and disability-friendly plan.

Please see the guidance above (response to Q1) on what constitutes a local age- and disability-friendly plan and see page 2 (Grant Program Goals) and page 5 (Purpose) of the RFA for additional information.

Note: Communities (e.g., counties, cities, and towns) that have a local age-friendly plan and are members of the [AARP Network of Age-Friendly States and Communities](#) are not eligible to apply for this grant opportunity.

Category: Eligibility

Question Received:

6. Does my community have a local age-friendly plan?

Response to Question #6: Visit the [AARP Network](#) for a list of communities (e.g., counties, cities, and towns) that have a local age-friendly plan and are members of the AARP Network of Age-Friendly States and Communities and therefore, are not eligible to apply for this grant opportunity.

Category Eligibility

Question Received:

7. Are Senior Collaborative organizations eligible to apply?

Response to Question #7: Yes, if the Senior Collaborative fits the eligibility criteria listed in the RFA document, and they are using the funds to plan and develop a cross-sector local age- and disability-friendly plan for their community, they are eligible. The eligibility criteria for the LADAP grant program begin on page 5 of the RFA.

If an applicant does not meet the eligibility criteria and additional requirements, applicants are encouraged to partner with organizations in developing a collaborative proposal that meets the RFA requirements.

Applicants may submit proposals as a single organization or on behalf of a consortium of organizations.

Category: Eligibility

Question Received:

8. Are “for-profit” organizations eligible apply?

Response to Question #8: No, “for-profit” organizations are not eligible applicants for the LADAP grant program. However, “for-profit” organizations could be identified as a partner or subcontractor of a primary grantee to achieve the grant program objectives.

Category: Eligibility

Question Received:

9. Are media organizations eligible to apply? If we produce a series of local programs and content to raise awareness on this topic, are we going to be qualified for applying?

Response to Question #9: No, media organizations are not eligible applicants for the LADAP grant program. However, media organizations could be identified as a partner or subcontractor of a primary grantee to achieve the grant program objectives.

Category: Eligibility

Question Received:

10. Are Area Agencies on Aging (AAAs) eligible to apply? Are the Four-Year Area Plans of AAA’s considered a Local Age-Friendly Plan under this RFA?

Response to Question #10: Yes, AAAs are eligible to apply for the LADAP grant program. Under the LADAP grant program, the Four-Year Area Plans of AAA’s are not considered a local age- and disability-friendly plan. Please see page 2 (Grant Program Goals) and page 5 (Purpose) of the RFA for additional information.

Category: Eligibility

Question Received:

11. Are Independent Living Centers (ILCs) and Aging and Disability Resource Connection (ADRCs) organizations eligible to apply?

Response to Question #11: Yes, non-profit, ILC and ADRC organizations [classified as 501(c)(3) tax exempt under the Internal Revenue Services (IRS) Code], that meet the requirements outlined in the RFA and are using the funds to plan and

develop a cross-sector local age - and disability- friendly plan for their community, are eligible applicants.

If an applicant does not meet the eligibility criteria and additional requirements (begins on page 5 of the RFA), applicants are encouraged to partner with organizations in developing a collaborative proposal that meets the RFA requirements.

Applicants may submit proposals as a single organization or on behalf of a consortium of organizations.

Category: Eligibility

Question Received:

12. Are Residential Care Facilities for the Elderly (RCFE) and Adult Residential Care Facilities (ARF) organizations eligible to apply?

Response to Question #12: Yes, non-profit, RCFE and ARF organizations [classified as 501(c)(3) tax exempt under the Internal Revenue Services (IRS) Code], that meet the requirements outlined in the RFA and are using the funds in partnership with local aging and disability organizations to plan and develop a cross-sector local age- and disability- friendly plan for their community, are eligible applicants.

If an applicant does not meet the eligibility criteria and additional requirements (begins on page 5 of the RFA), applicants are encouraged to partner with organizations in developing a collaborative proposal that meets the RFA requirements.

Applicants may submit proposals as a single organization or on behalf of a consortium of organizations.

Category: Eligibility

Question Received:

13. Is an Advisory Council for a Housing and Urban Development (HUD) building eligible to apply?

Response to Question #13: Yes, if the Advisory Council fits the eligibility criteria listed in the RFA document, and they are using the funds to plan and develop a cross-sector local age- and disability- friendly plan for their community, then yes, they are eligible.

If an applicant does not meet the eligibility criteria and additional requirements (begins on page 5 of the RFA), applicants are encouraged to partner with

organizations in developing a collaborative proposal that meets the RFA requirements.

Applicants may submit proposals as a single organization or on behalf of a consortium of organizations.

Category: Eligibility

Question Received:

14. Are Community-Based Adult Services (CBAS) eligible to apply?

Response to Question #14: Yes, non-profit, CBAS organizations [classified as 501(c)(3) tax exempt under the Internal Revenue Services (IRS) Code], that meet the requirements outlined in the RFA and are using the funds in partnership with local aging and disability organizations to plan and develop a cross-sector local age- and disability- friendly plan for their community are eligible applicants.

If an applicant does not meet the eligibility criteria and additional requirements (begins on page 5 of the RFA), applicants are encouraged to partner with organizations in developing a collaborative proposal that meets the RFA requirements.

Applicants may submit proposals as a single organization or on behalf of a consortium of organizations.

Category: Eligibility

Question Received:

15. Does the definition of “community” under the LADAP grant program include unincorporated cities/towns?

Response to Question #15: Yes, unincorporated cities/towns are eligible to apply for the LADAP grant program. In terms of becoming a member of the AARP Age-Friendly Network (see page 7, Objective #2), the elected official who writes the Letter of Commitment and signs the membership application may be the Supervisor for the area.

Unincorporated cities/towns may also elect to submit a regional application with incorporated cities/towns in their area.

Category: Eligibility

Question Received:

16. We are currently working on a local MPA through grant funding from The SCAN Foundation. If we have not yet completed the plan, are we eligible to apply? Is it possible/appropriate to apply for only objective #6?

Response to Question #16: Potential applicants that have already completed activities that fulfill Objective #1 through Objective #5 of the RFA are not eligible to apply. Therefore, under the LADAP grant program, an applicant cannot apply for funding to support only Objective #6 activities.

CDA will accept applications from applicants that represent communities that have conducted recent community assessments (RFA Objective #3), but do not have a local age- and disability-friendly action plan. These applicants must clearly describe the data collection activities that took place and findings in their application. If awarded, an applicant in this stage may be required to conduct additional assessment activities to align with the grant's requirements.

Category: Eligibility

Question Received:

17. Our regional collaborative has completed a small-scale needs assessment, some listening sessions in select counties. Will these activities render our group ineligible for the CDA grant? Can these counties apply to further build-out their draft plan covering the same counties? Or to apply, does the regional collaborative have to move toward additional county inclusion to qualify?

Response to Question #17: CDA will accept applications from applicants that represent communities that have conducted recent community assessments (RFA Objective #3), but do not have a local age- and disability-friendly action plan. These applicants must clearly describe the data collection activities that took place and findings in their application. If awarded, an applicant in this stage may be required to conduct additional assessment activities to align with the grant's requirements. Therefore, based on the information provided, these counties may apply.

Additional counties that do not have a local age- and disability-friendly action plan can be included in the regional collaborative's application, but this is not a requirement for eligibility.

Category: Eligibility

Question Received:

18. If our County has an existing local age - friendly plan, does that mean a city or community within that same county would not qualify for this grant?

Response to Question #18: A city or community that resides within a County that has an existing local age-friendly plan is eligible for this grant program.

Category: Eligibility & Application Requirements

Question Received:

19. We have a question regarding the meaning of consortium. Would a AAA, multiple cities and a county be able to apply for the LADAP Grant Program as a consortium?

Response to Question #19: Yes, a AAA, multiple cities, and a county may apply for the LADAP Grant Program as a consortium. CDA will have a contractual relationship with one entity in the consortium - the lead organization. The lead organization will be responsible for distributing the funds and managing the relationship between the lead organization and the partner organization(s). If submitting an application on behalf of a consortium of organizations, a signed letter from all of the organizations within the consortium is required with the application.

Category: Eligibility & Application Requirements

Question Received:

20. If the community includes multiple cities and a county does each government agency need to submit a separate "Government Agency Taxpayer ID Form?"

Response to Question #20: No, only the identified lead organization of the application needs to complete and submit the Government Agency Taxpayer ID Form.

Category: Eligibility & Application Requirements

Question Received:

21. If the AAA is participating in the grant but is not the lead, do we still need to have the AAA submit a copy of their certification verifying "good standing" as per page 6 of the RFA for non-governmental applicants or does that only apply if the AAA is the lead agency?

Response to Question #21: No, only the identified lead organization of the application needs to submit a copy of their certification.

Category: Grant Requirements

Question Received:

22. What are the grant requirements for successful grantees?

Response to Question #22: The RFA outlines the LADAP grant program requirements for those awarded. Please see page 27 (Grant Reporting and Monitoring Progress) of the RFA for additional information.

Category: Grant Writing Technical Assistance

Question Received:

23. Are there resources or assistance that is available to help organizations apply for this grant?

Response to Question #23: CDA does not have additional resources and assistance to assist organizations apply for this grant. The eligibility criteria for the LADAP grant program begin on page 5 of the RFA. If a potential applicant does not meet the eligibility criteria and additional requirements, the potential applicant is encouraged to partner with other organizations to develop a collaborative proposal that meets the RFA requirements.

Category: Fiscal/Administration

Question Received:

24. Can funding be used to hire a consultant of the Local Plan?

Response to Question #24: Yes, grant funding may be used to hire a consultant to help develop the Local Plan. Please see page 16 of the RFA (Budget Detail, Allowable Expenses) for additional information.

Category: Fiscal/Administration

Question Received:

25. When can grantees start billing?

Response to Question #25: The anticipated start date for the LADAP grant program is July 1, 2023. Grantees cannot start billable work under the grant program until they have a signed and fully executed agreement with CDA. Please see page 28 of the RFA (Grant Reporting and Monitoring Progress, Invoices for Reimbursement) for additional information.

Category: Funding & Grant Program

Question Received:

26. Is the California Department of Aging (CDA) setting aside a certain amount of funds for a Round 2 or will there only be a Round 2 if not all the funds are exhausted in Round 1?

Response to Question #26: No, CDA is not setting aside a certain amount of funding for Round 2 grants. There will only be a Round 2 of application requests if the funding available is not fully allocated in Round 1 of the LADAP grant program's RFA.

Category: Grant Program

Question Received:

27. Is this a new request for proposals or is this a 2nd round of proposals for this grant program?

Response to Question #27: The LADAP is a new grant program administered by CDA. The RFA was released on February 21, 2023. Currently, CDA is accepting applications for Round 1 grantees. There will only be a Round 2 of application requests if the funding available is not fully allocated in Round 1 of the LADAP grant program's RFA.

Category: Grant Program

Question Received:

28. If this is a 2nd round of grants on this program, who are the grantees in the 1st round and are they listed on a website?

Response to Question #28: Because this is a new grant program, a listing of grantees is not currently available. Once notified and awarded, CDA will post information on the grantees on the [LADAP Grant Program webpage](#) and other CDA communication channels.

Category: Grant Term

Question Received:

29. If we apply and are awarded in Round 1, is there is a possibility to defer to the round 2 program period of 10/1/2023 – 3/31/2025?

Response to Question #29: No, applicants awarded under Round 1 cannot start on their project cycle on 10/1/2023. All Round 1 grantees will have an anticipated 21-month project period (7/1/2023 – 3/31/2025).

Category: Future Funding

Question Received:

30. As this is a planning grant, is there expected to be an implementation grant as well?

Response to Question #30: The Budget Act of 2022 allocated \$4.5 million one-time General Fund dollars over three years (fiscal years 2022-25) to CDA to support the current LADAP grant program grant program. At this time, additional funding has not been approved for future implementation grants.