

California Department of Aging (CDA) Performance Data Reporting Due Dates

OAA Title III & Supplemental Programs (OM, NM, HCBS/OARR, Public Health Workforce, etc.)			
Reporting Period	Report(s)	Due Date(s) ¹	Submission Details
Quarter 1 Jul 1 – Sep 30	CARS Q1 Files ² & ODRT Reports ⁴	Data from Providers to AAAs October – Date set by AAA Data from AAAs to CDA Before or on October 31 ³	<p>Submit CARS reports to https://ca.getcare.com and send a submission message to CARShelp@getcare.com and DataTeam.Reports@aging.ca.gov</p> <p>Submit ODRT reports to https://data.aging.ca.gov.</p>
Quarter 2 Oct 1 – Dec 31	CARS Q2 Files ² & ODRT Reports ⁴	Data from Providers to AAAs January – Date set by AAA Data from AAAs to CDA Before or on January 31 ³	
Quarter 3 Jan 1 – Mar 31	CARS Q3 Files ² & ODRT Reports ⁴	Data from Providers to AAAs April – Date set by AAA Data from AAAs to CDA Before or on April 30 ³	
Quarter 4 Apr 1 – Jun 30	CARS Q4 Files ² & ODRT Reports ⁴	Data from Providers to AAAs July – Date set by AAA Data from AAAs to CDA Before or on July 31 ³	
Annual Jul 1 – Jun 30	Older Americans Act Performance System - State Program Report (OAAPS - SPR)	Before or on September 30	<p>Annual reports will automatically populate into the OAAPS module in CARS.</p> <p>Annual data will be viewable by CDA after the September 30 approval due date.</p>

¹ If the due date falls on a weekend or holiday, the report will be due the following business day.

² CARS (California Aging Reporting System) Quarterly Files include: Client-Caregiver, Enrollment, Service Units, Service Provider, Caregiver Relationship, Legal Assistance Client File, and Legal Assistance Case File.

³ The AAA must approve or correct/resubmit the data in CARS within 10 days of notice of passed status, after which CDA has the option to view the data regardless of approval status. If the AAA cannot correct the data within 10 days, an explanation in the comments box on the report screen must be provided.

⁴ ODRT (Online Data Reporting Tool) reports vary each year.

CalFresh Programs			
Reporting Period	Report(s)	Due Date(s) ¹	Submission Details
Quarter 1 Oct 1 – Dec 31	CalFresh Healthy Living Quarterly Progress Report	Before or on February 2	Submit the Quarterly Report to SNAP-Ed.Data@aging.ca.gov by the due date.
Quarter 2 Jan 1 – Mar 31	CalFresh Healthy Living Quarterly Progress Report	Before or on May 3	Submit the Quarterly Report to SNAP-Ed.Data@aging.ca.gov by the due date.
Quarter 3 Apr 1 – Jun 30	CalFresh Healthy Living Quarterly Progress Report	Before or on August 2	Submit the Quarterly Report to SNAP-Ed.Data@aging.ca.gov by the due date.
Quarter 4 Jul 1 – Sep 30	CalFresh Healthy Living Quarterly Progress Report	Before or on November 1	Submit the Quarterly Report to SNAP-Ed.Data@aging.ca.gov by the due date.
October TBD	CalFresh Healthy Living Annual Report and Data Shells	[Intentionally Blank- Due date information is pending]	Submit the Annual Report and Data Shells to SNAP-Ed.Data@aging.ca.gov by the due date.
March 1	CalFresh Healthy Living FFY 24-26 IWP Revisions	Between Jan 8 th -March 1 st .	Make IWP Revisions in the CDSS SharePoint site

May 10	CalFresh Healthy Living Budget Changes	Between April 1 st – May 10 th	Make Budget Changes in the CDSS SharePoint site
May 31	CalFresh Healthy Living Site List and Alternative Methodologies updates	Between April 29 th – May 31 st	Make Site List and Alternative Methodologies updates in the CDSS SharePoint site
February 12	CalFresh Expansion Quarter 1 Report	Due on or before February 12 th	Submit report to CalFresh.Outreach@aging.ca.gov
May 14	CalFresh Expansion Quarter 2 Report	Due on or before May 14 th	Submit report to CalFresh.Outreach@aging.ca.gov
August 13	CalFresh Expansion Quarter 3 Report	Due on or before August 13 th	Submit report to CalFresh.Outreach@aging.ca.gov
October 29	CalFresh Expansion Quarter 4 Report	Due on or before October 29 th	Submit report to CalFresh.Outreach@aging.ca.gov

April 30	CalFresh Expansion Mid- Year Report	Due on or before April 30th	Submit report to CalFresh.Outreach@aging.ca.gov
October 31	CalFresh Expansion Annual Report	Due on or before October 31st	Submit report to CalFresh.Outreach@aging.ca.gov

Access to Technology & Digital Connections Programs			
Implementation Period	Report(s)	Due Date(s) ¹	Submission Details
Implementation to June 30, 2023	Access to Technology (ATT) Program Quarterly Report	July 31, 2023	Submit the Quarterly Report to att@aging.ca.gov by the due date
Quarter 1 Jul 1 – Sep 30	Access to Technology (ATT) Program Quarterly Report	October 31, 2023	Submit the Quarterly Report to att@aging.ca.gov by the due date
Quarter 2 Oct 1 – Dec 31	Access to Technology (ATT) Program Quarterly Report	January 31, 2024	Submit the Quarterly Report to att@aging.ca.gov by the due date
Quarter 3 Jan 1 – Mar 31	Access to Technology (ATT) Program Quarterly Report	April 30, 2024	Submit the Quarterly Report to att@aging.ca.gov by the due date
Quarter 4 Apr 1 – Jun 30	Access to Technology (ATT) Program Quarterly Report	July 31, 2024	Submit the Quarterly Report to att@aging.ca.gov by the due date

Quarter 5 Jul 1 – Sep 30	Access to Technology (ATT) Program Quarterly Report	October 31, 2024	Submit the Quarterly Report to att@aging.ca.gov by the due date
Closeout	Access to Technology (ATT) Program Quarterly Report	October 31, 2024	Submit the Closeout to att@aging.ca.gov by the due date
Connectivity Funding Report (AAAs only) - DC 2223 - Exhibit A, Article 5, Section C	Digital Connections Program (DC)	Between October 1, 2024 – November 30, 2024	Submit the Connectivity Funding Report to digitalconnections@aging.ca.gov by the due date

Title V SCSEP			
Reporting Period	Report(s)	Due Date(s) ¹	Submission Details
Quarter 1 Jul 1 – Sep 30	Quarterly Narrative Progress Report (QNPR)	October 20, 2023 Utilizing GPMS Internal QPR performance data.	Submit the QNPR to titlev.scsepunit@aging.ca.gov by the due date.
Quarter 2 Oct 1 – Dec 31	Quarterly Narrative Progress Report (QNPR)	January 26, 2024 Utilizing GPMS Internal QPR performance data.	Submit the QNPR to titlev.scsepunit@aging.ca.gov by the due date.
Quarter 3 Jan 1 – Mar 31	Quarterly Narrative Progress Report (QNPR)	April 19, 2024 Utilizing GPMS Internal QPR performance data.	Submit the QNPR to titlev.scsepunit@aging.ca.gov by the due date.
Quarter 4 Apr 1 – Jun 30	Quarterly Narrative Progress Report (QNPR)	July 19, 2024 Utilizing GPMS Internal QPR performance data.	Submit the QNPR to titlev.scsepunit@aging.ca.gov by the due date.